



**MINUTES OF THE ANNUAL MEETING OF THE  
STEERING COMMITTEE OF THE WORKING  
GROUP ON AUDIT OF EXTRACTIVE  
INDUSTRIES (WGEI)  
(MANILA, PHILIPPINES 29<sup>TH</sup> MAY 2019)**



The annual meeting of the Steering Committee of the Working Group on Audit of Extractive Industries (WGEI) was held in Manila, Philippines on 29<sup>th</sup> May 2019. The meeting was presided over by Mrs Keto Nyapendi Kayemba, Assistant Auditor of Uganda on behalf of Mr. John F.S. Muwanga, Auditor General of Uganda and Chair of WGEI. The list of delegates who attended the meeting is attached as an Annexure.

**Agenda Item 1: Welcome Remarks by Mrs Keto Kayemba, Assistant Auditor General of Uganda on behalf of Mr. John F.S. Muwanga, Auditor General of Uganda and Chair of WGEI**

Mrs. Keto Nyapendi Kayemba welcomed the committee members and observers to the annual WGEI Steering Committee meeting on behalf of Mr. John F. S. Muwanga, the Auditor General of Uganda and Chair of WGEI. She thanked the members for their commitment to WGEI and all the work they have done to implement the Activity Plan (2017 -2019).

She highlighted the importance of this meeting which would discuss any outstanding issues and forge a way forward based on the resolutions from the just concluded WGEI members' meeting.

She concluded by thanking the Commission on Audit of the Republic of the Philippines for hosting the meeting.

**Agenda Item 2: Adoption of the Annual WGEI Steering Committee Meeting Agenda**

Mrs. Kayemba placed the agenda before the members for adoption. The agenda was adopted without any change.

**Agenda Item 3: Discussion of way forward based on resolutions of just concluded WGEI member's meeting**

Mrs Kayemba opened the discussion by informing the Committee that some of the important resolutions at the just concluded WGEI members' meeting were that the WGEI members: a) adopted the work the Steering Committee undertook to implement the Activity Plan (2017-2019), including all products developed, and b) endorsed the proposed Activity Plan for the period 2020 – 2022. She then invited the Committee members to give their views on the way forward. The members remarked as follows:

SAI US:

- Undertook to send the WGEI Secretariat a write up of its proposed amendments to the Activity Plan (2020 – 2022)



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- Proposed that in order to promote publicity of WGEI activities, there should be a standing item on the Steering Committee meeting agenda as to what updates the Committee should share with the WGEI members
- Suggested that it would be helpful for the Steering Committee to receive training on the use of the new INTOSAI Community Portal.

SAI Ghana stated that:

- The best way to ensure the success of the Activity Plan is to interest the heads of Supreme Audit Institutions (SAIs) in implementing it.
- WGEI should have presentation sessions at INTOSAI regional group meetings and use this opportunity to market the Activity Plan to the heads of SAIs.

SAI SA suggested that:

- When interacting with the regions, Steering Committee members should not only discuss the activities they are responsible for implementing, but the entire WGEI Activity Plan and all the initiatives being undertaken.
- WGEI should use the opportunity provided by the upcoming INCOSAI to publicise the Activity Plan and the work of the Working Group. Between June and September 2019 the Secretariat should work with SAI Norway to prepare the products and items for distribution at the INCOSAI.
- We should test the features of the KSC portal and design the WGEI website to reflect the 5 activities in the Activity Plan.

SAI Norway stated that:

- The WGEI members want to be more involved in WGEI activities; we should therefore keep them updated on the activities we undertake.
- This should be the responsibility of the regional representatives on the Steering Committee, who should make the updates at the INTOSAI regional meetings and through any other fora available to them.

SAI Zambia urged the Auditors General present to take the opportunity at the various meetings they attend to encourage fellow heads of SAIs to participate in WGEI initiatives.

SAI Iraq proposed that the Committee should request SAIs to provide feedback on whether they benefit from the WGEI initiatives, especially translation of reports into other languages, and to highlight reports that require translation.

AFROSAI-E proposed that the WGEI Learning Task Force should develop clear processes and procedures on the training to be provided by WGEI in order to guarantee provision of high quality training.



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SAI Fiji requested the Secretariat to publicise upcoming trainings both on the website and by sending emails to the members.

Mrs Kayemba thanked the members for their views and informed them that the WGEI Secretariat would follow up to ensure that they are implemented.

**Agenda Item 4: Preparation for conclusion of Activity Plan (2017 – 2019)**

Ms. Sheilla Ngira, the Coordinator of the WGEI Community of Practice, explained to the Committee that as we approach the end of the Activity Plan (2017 – 2019), we need to conclude all outstanding activities in order to be ready to implement the new Activity Plan (2020 – 2022) starting January 2020.

In order to achieve this, she proposed that:

- a) Activity leaders finalise all outstanding activities under the current Activity Plan (2017 – 2019) and submit their work/products to the Secretariat by 31<sup>st</sup> October 2019.
- b) Each Activity leader should prepare an activity report relating to their activity and submit the same to the Secretariat by 30<sup>th</sup> November 2019.
- c) The Secretariat should prepare a consolidated activity report by 20<sup>th</sup> December 2019.

AFROSAI-E suggested that in order to gauge the level of satisfaction with the Committee's work and improve its performance, the Committee should take a satisfaction poll. The poll should be circulated together with the consolidated activity report. In addition to the WGEI members, the INTOSAI leadership should be part of the respondents to the poll.

The Committee adopted the proposals by Ms. Ngira and AFROSAI-E.

**Agenda item 5: Upcoming knowledge sharing and knowledge services Committee (KSC) meeting 2019**

Mr. Saurav Kumar Jaipurian, the representative of SAI India, informed the Committee that the KSC Secretariat:

- a) Will review the two non-FIPP products submitted by WGEI and provide feedback as soon as possible
- b) Intends to work with the WGEI Secretariat to migrate the WGEI website to the INTOSAI-KSC community portal by the end of June 2019
- c) Is supportive of WGEI's training plans particularly training provided by industry experts as opposed to basic training. The KSC Secretariat will offer assistance where it can.
- d) Invites proposals on how to utilise the KSC portion of the funds allocated to Goal Chairs.



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- e) Has only 1 booth allocated at the IINCOSAI for all its Working Groups, and it is planning on assigning time slots to the different groups. If WGEI is interested in exhibiting, it should indicate its interest as soon as possible

SAI US requested SAI Norway to make suggestions as to the possible use of the Goal Chair funds based on SAI Norway's previous experience preparing funding proposals for WGEI.

The Steering Committee resolved that:

- Mr. Jaipuriyar would provide further information to SAI Norway regarding the process and criteria for accessing the Goal Chair funds
- Based on this information, SAI Norway would prepare a funding proposal which should be ready by the next KSC meeting in June 2019

**Agenda item 6: Host of next annual Steering Committee meeting**

The Chair asked the members whether there were any volunteers to host the next annual Steering Committee meeting. The members responded as follows:

- a) SAI Ecuador offered to host the annual Steering Committee meeting 2020
- b) SAI Fiji offered to host the annual Steering Committee meeting 2021
- c) SAI Iraq offered to host the annual Steering Committee meeting 2022 and the WGEI members' meeting.

The Chair thanked SAIs Ecuador, Fiji and Iraq for their generosity, and stated that the Secretariat would get in touch with them to make the necessary arrangements.

**Agenda item 7: Any other item for discussion with permission of the Chair**

The Chair invited the members to bring forward any other matters that they wished the Committee to discuss. The members raised the following issues:

- a) Ms. Ngira informed the Committee that the KSC Secretariat had developed a quality assurance process for non-FIPP products which would affect any WGEI products under development. She urged the members to pay attention to this process as they finalise any outstanding activities under the Activity Plan (2017- 2019).
- b) SAI Iraq stated that the CBC was waiting for finalisation of the '*Proposed Framework of Government Auditing Standards for Oil companies under Service Contracts*' in order to undertake training based on it. For this reason, it was necessary to set a deadline for receiving comments on the Framework. The Committee resolved to set a two week deadline from the date of the meeting.
- c) SAI SA requested the Secretariat to explore the possibility of using the video conferencing facility on the INTOSAI-KSC community portal to hold meetings.



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- d) SAI Norway inquired whether there are any arrangements for transfer of chairmanship from SAI Uganda after 2022 and how the Secretariat and CoP functions will be affected.

The Chair responded that due to SAI SA's experience heading the CBC and its familiarity with WGEI, there are discussions to explore the possibility of SAI SA becoming the next Chair of WGEI.

AFROSAI-E cautioned that the process of selecting the next Chair should be transparent and agreed upon by the members in order to legitimise the new Chair.

The Committee resolved that the Secretariat would research on the process of selecting a new Chair, and advise the members accordingly.

**Agenda item 8: Closure and end of business**

Mrs. Keto Nyapendi Kayemba wrapped up the discussions by thanking the members for attending the meeting, and all the work they have done for the benefit of WGEI. She informed them that the results of their deliberations would form part of the WGEI Chair's report at the upcoming 11<sup>th</sup> KSC meeting in June 2019.



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**Annexure: List of Delegates**

<b>S/NO</b>	<b>SAI/ORGANISATION</b>	<b>PARTICIPANT</b>
01	Fiji	Mr. Ajay Nand, Auditor General
02	Fiji	Ms. Sonam Prasad, Auditor
03	Fiji	Ms. Maritina Iloi Cirikisuva, Auditor
04	Ghana	Mr. Daniel Yaw Domelevo, Auditor General
05	Ghana	Mr. Zakaria Abukari, Assistant Auditor General
06	Ghana	Mr. David Doe Amediku, Director of Audit
07	Ecuador	Mr. Marco Teran Santamaria, National Supervisor of Audit
08	India	Mr. Saurav Kumar Jaipuridar, Representative of SAI India
09	Iraq	Dr. Nidhal A. Mardaw Al-Saad, Director General
10	Iraq	Ms. Rana Ali Manea, Translator
11	Norway	Mr. Ingvald Heldal, Resident Advisor to OAG Myanmar
12	Norway	Ms. Stefanie Grace G. Fernandez, Senior Audit Advisor
13	South Africa	Mr. Sybrand Struwig, Senior Manager - Technical
14	United States	Mr. Casey Brown, Assistant Director
15	United States	Mr. Glenn Fischer, Senior Analyst
16	Zambia	Mr. Evans Hayumbu Buumba, Director
17	Zambia	Mrs. Grace Lushinga Chanda, Assistant Director
18	Uganda	Mrs. Keto Nyapendi Kayemba, Assistant Auditor General
19	Uganda	Mr. Maxwell Poul Ogentho, Head of WGEI Secretariat
20	Uganda	Mr. Stephen Kateregga, Director of Audit
21	Uganda	Ms. Ngira Sheilla, Coordinator Community of Practice
22	Uganda	Mr. Emmanuel Angole, ICT Officer WGEI Secretariat
23	AFROSAI-E	Mr. Edmond Bongimosa Shoko, Technical Manager
24	AFROSAI-E	Ms. Nikeziwe Khanyile